



भारत सरकार GOVERNMENT OF INDIA
 वित्त मंत्रालय MINISTRY OF FINANCE
 राजस्व विभाग DEPARTMENT OF REVENUE
 केन्द्रीय अप्रत्यक्ष कर और सीमा शुल्क बोर्ड
 CENTRAL BOARD OF INDIRECT TAXES AND
 CUSTOMS
 सीमा शुल्क आयुक्त का कार्यालय
 OFFICE OF THE COMMISSIONER OF
 CUSTOMS
 सीमा शुल्क गृह, विल्लिंगटन आईलैंड, कोच्चिन-682009
 CUSTOM HOUSE, WILLINGDON ISLAND,
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स्थापना परिपत्र सं. Establishment Circular No. 07/2021

विषय Sub: Online Writing of APARs in SPARROW for Group 'B' & 'C' Officers.

The APAR cycle for the assessment period 01.04.2020 to 31.03.2021 is starting from 01.04.2021. For initiating APAR process, workflow for each officer is to be created. To create the workflow, basic information as indicated in Section-I of the APAR is required. Therefore, all Group B and C officers (with Grade Pay 1900 and above) are hereby required to fill details in Section-I and submit the same to Administration Section on or before **15.04.2021**. Section-I form is available on the website of Custom House, Cochin.

2. The Commissioner has nominated following officers as Custodian & Alternate Custodian for processing of APARs for the assessment year 2020-21.

Custodian	Shri. K.K. Thankachan, Administrative Officer
Alternate Custodian	Shri Ravi Ranjan Kumar, Executive Assistant

जिम्मि जोसफ/ JIMMI JOSEPH
 सहायक आयुक्त / Assistant COMMISSIONER

फा.सं. F.No. S45/41/2018 Estt.Cus.
 दिनांक Date: 31.03.2021

To: All sections, Admin-Airport, ACC, PAD, CFSs, Notice Board, EDI (for uploading in website).