

**DRAFT STANDING ORDER**

**F.No.C1/03/2016 TU.Cus.**

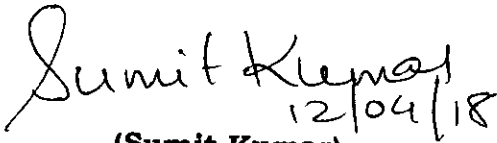
**Dated: 12.04.2018**

**STANDING ORDER 04/2018**

**Subject: Completion of Data Entry in DIGIT; Uploading of Show Cause Notices and Adjudication Orders in DIGIT -Reg**

It is brought to the notice of the trade, public and all stake holders that the DIGIT was introduced with the objective of creating a complete database of Customs offences so as to act as the single source of all Customs offences. The Board and the Directorate of Revenue Intelligence have repeatedly emphasized the importance of timely completion of data entry in DIGIT by all formations.

2. In this regard attention is invited to the CBEC Instruction No.06/2018 -Customs in F.No.391/40/2017 -Cus (AS) dated 02.04.2018 vide which the Board has instructed all the formations to complete the data entry of all cases before 31.07.2018.
3. The Board has also instructed that from 01.04.2018 all Show Cause Notices and Adjudication orders issued must be uploaded on DIGIT. It is also to be ensured that the Show Cause Notices are issued well within the stipulated time.
4. Copy of the CBEC Instruction No.06/2018 -Cus dated 02.04.2018 is enclosed herewith for reference.
5. The Officers are directed to go through the said Instruction and ensure that the same is complied with.
6. Hindi version follows.

  
(Sumit Kumar)  
Commissioner of Customs



भारत सरकार GOVERNMENT OF INDIA  
वित्त मंत्रालय MINISTRY OF FINANCE  
राजस्व विभाग DEPARTMENT OF REVENUE

सीमाशुल्क आयुक्त का कार्यालय  
OFFICE OF THE COMMISSIONER OF CUSTOMS  
सीमाशुल्क गृह, विल्लिंगटन आईलैंड, कोचिन-682009  
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6. Hindi version follows.

*Sumit Kumar*  
12/04/18  
**(Sumit Kumar)**  
**Commissioner of Customs**

F.No. 391/40/2017-Cus(AS)  
Government of India  
Ministry of Finance  
Department of Revenue  
Central Board of Excise & Customs  
(Anti-Smuggling Unit)

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New Delhi, dated 2<sup>nd</sup> April, 2018

To  
All Principal Chief Commissioners/Chief Commissioners of Customs / Customs (Preventive),  
All Principal Commissioners/Commissioners of Customs / Customs (Preventive),  
The Director General, Directorate of Revenue Intelligence

Madam / Sir,

**Subject: Completion of Data Entry in DIGIT; Uploading of Show Cause Notices and Adjudication Orders in DIGIT – regarding.**

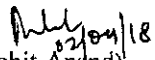
In supersession of Instruction No. 5/2018-Customs dated 28.03.2018 issued vide F.No. 391/40/2017-Cus(AS), the undersigned is directed to convey that the Board and the Directorate of Revenue Intelligence have repeatedly emphasised the importance of timely completion of data entry in DIGIT by all formations and the need to rely on DIGIT as a complete database for Customs offences.

2. Use of DIGIT as the single source of Customs offences would be possible only when all concerned formations complete the task of data entry in DIGIT and keep it updated. Failure in keeping the offence database up-to-date would hinder the flow of vital information, its exchange and its timely utilisation and would thus jeopardize the enforcement and risk management objectives of the Department.

3. In this background, it had been decided that all formations would complete data entry in DIGIT by 31<sup>st</sup> March, 2018. However, some formations have represented that the task of entry of data in respect of old cases would require more time. **This matter was also discussed at the Chief Commissioners and Directors General Conference, 2018 on tariff and allied matters.** Keeping in mind the practical difficulties faced by the field formations, the Board has decided to extend the time limit by a further period of three months. Accordingly, data entry of all cases should now be completed by all formations before 31<sup>st</sup> July, 2018.

4. Further, the Board desires that from 1<sup>st</sup> April, 2018, all Show Cause Notices and adjudication orders must be **uploaded on DIGIT**. It must also be ensured that Show Cause Notices are issued well within the stipulated time period and are not delayed till the last day. Board shall be monitoring the developments through DRI and failure of zones/formations to complete the task within the stipulated time period or non-uploading of Show Cause Notices and adjudication orders in DIGIT shall be viewed very seriously.

Yours faithfully,

  
(Rohit Anand)

Under Secretary to the Government of India