



भारत सरकार GOVERNMENT OF INDIA  
वित्त मंत्रालय MINISTRY OF FINANCE  
राजस्व विभाग DEPARTMENT OF REVENUE

सीमा शुल्क आयुक्त का कार्यालय  
OFFICE OF THE COMMISSIONER OF CUSTOMS  
सीमा शुल्क गृह, विल्लिंग्टन आईलैंड, कोच्चिन  
CUSTOM HOUSE, WILLINGDON ISLAND, COCHIN-682009

Sevottam Compliant



An IS 15700 certified Custom House

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**PUBLIC NOTICE NO. 03/2018**

**Subject: Invitation of applications for empanelment of Chartered Engineers for examination/valuation of Second hand machinery /goods etc in the Jurisdiction of Commissioner of Customs, Cochin- Reg.**

The Cochin Custom House proposes to empanel Chartered Engineers for valuation of imported, old and used/ second hand machinery, equipments, including medical equipments, other capital goods, Computers, Photocopiers/MFDs, Office equipments, tools, etc and their parts /accessories. Accordingly, applications are invited in the enclosed Proforma from Chartered Engineers (individuals or Company) duly affiliated to and recognized by the Institution of Engineers (India). The job requires high degree of professional expertise, integrity and fairness. In the case of second hand machinery, the Chartered Engineers are required to prepare their report as per the instructions in CBEC circ No.25/2015-Cus dt.15.10.2015, after verification of the goods. Goods may be referred to them for expert opinion on other matters also. The panel shall be valid for a period of one year and will be reviewed thereafter. Preference will be given to the persons having specialization in the particular branch/field of engineering, based on the work experience.

2. Copies of the relevant certificates issued by the Institution of Engineers, Institute of Valuers, Income Tax Department, Valuation of Bank property, Registration Certificate of Service Tax and all Certificates of experience may be enclosed. Short listed applicants will be called for an interview following which final selection shall be made.

3. The Importers/Trade/Customs Brokers may make use of the services of any of the empanelled Chartered Engineers who have requisite specialization in that field/faculty for assisting the Customs department for valuing the machinery/goods referred by the Customs Department. The service charges shall be borne by the importers. At the same time, the certificate issued by the

empanelled engineer will be advisory in nature and shall not be binding on the department.

4. On empanelment of Chartered Engineers, it is proposed to issue a Public Notice giving the names and addresses of Chartered Engineers who can be contacted by the Trade for issue of Chartered Engineer Valuation Certificate as per Central Board of Excise & Customs Circular No. 25/2015 dated 15.10.2015. On selection, such Chartered Engineers have to submit yearly Self Appraisal Report to assess their performance so as to decide whether they are fit to continue or not.

5. The empanelled Chartered Engineers would be in addition to the Inspection/Certification Agencies listed in Appendix 2G of the Hand Book of Procedures (20015-2020), Volume 1 as amended from time to time.

6. Submission of any wrong information would result in cancellation of Candidature / Membership of the panel and also attract penal provisions under the Customs Act. The submission of application does not bestow any right for selection. All the Trade Associations/Chamber of Commerce/Members of Regional Advisory Committees and Customs Broker's (CHA) Association are requested to publicize the contents of this Notice amongst their members/constituents.

7. The Public Notice and Proforma may be downloaded from the website "cochincustoms.nic.in". The duly filled in Application with all required enclosures should reach the **Additional Commissioner of Customs (SIIB), Custom House, Willingdon Island, Cochin-682009 on or before 15.03.2018**. All claims regarding qualification and experience have to be supported completely by certificates and other testimonials as applicable. Incomplete applications and those not supported by required certificates/testimonials will not be considered.

8. Hindi Version follows.

Sd/-

(सुमित कुमार SUMIT KUMAR)

सीमाशुल्क आयुक्त Commissioner of Customs

Encl: As above

Issued to: All concerned, as per mailing list.

//अनुप्रमाणित / ATTESTED//

//बैजू डानियल BAIJU DANIEL//

मूल्यांकक (टैरिफ यूनिट) APPRAISER (TARIFF UNIT)

**F.No.C1/03/2014 TU. Cus.**

**दिनांक Dated:25.01.2018**

**प्रतिलिपि प्रेषित Copy to :**

- 1) Additional Commissioner of Customs (SIIB), Custom House, Cochin.
- 2) All sections, Custom House, Cochin
- 3) The EDI section- for uploading in the Cochin customs website
- 4) The Institution of Engineers (India), Kochi Local centre, St. Benedict Road, Kochi -682 018(Tel-0484-2390286).
- 5) The Institution of Engineers (India), Kerala State Centre, Visvesvaraya Bhavan, Opp. Kanakakunnu palace, Thiruvananthapuram-695033 (Tel-0471-2322991)
- 6) The Cochin Custom House Agents Association, W/Island
- 7) Notice Board, Custom House, Cochin

**APPLICATION FOR EMPANELMENT IN COCHIN CUSTOM HOUSE AS  
CHARTERED ENGINEER**

**REF: PN No.03/2018 dt.25.01.2018**

1. Name of the Applicant
2. Father's Name
3. Date of Birth
4. Present Address
5. PAN Number
6. Service Tax Regn No.
7. E-mail ID
8. Telephone No.(s)
9. Qualifications
10. Affiliation /Certificate No. of the Institution of Engineers (India) (with validity if any)
11. Area of Specialisation /Branch

**EDUCATIONAL QUALIFICATIONS**

	Name of the Educational Institution & University	Year of Passing	Percentage of Marks
10 <sup>th</sup> Standard			
12 <sup>th</sup> Standard			
UG			
PG			
Any other Specialized Tech. Qualification			

12. Experience as Chartered Engineer (please mention details of work done and certificates issued)

Sl No	Details

13. Details of specializations in valuation of Import goods for Customs purposes. (Please mention all relevant certificate and documents)

Sl No	Details

14. Any other relevant information/data:

15. Is applicant applying in the capacity of Individual or Company or Individual on behalf of the company

**If on behalf of the company ,the following details may be furnished:**

16. Name of the company
17. Type of the Company (Proprietor/Partnership/Pvt. Ltd/Public Ltd.)
18. Registered address and address of the Head office:
  - (a) Registered office address :
  - (b) Head office address:
19. Name of the Proprietor/Partner/Director with their names, addresses and Qualification
20. Whether the company is engaged in valuation survey of Engineering and other goods:
21. Does the Company have foreign Collaboration/ Branch/ abroad if so, complete details thereof:
22. Whether valuation relating to imported goods was ever done by Company for Customs if so the details there of:
23. Quality Policy of the Company if any:
24. Standard Operation Procedure/Manuals of the Co. relating to valuation/Estimation work to be enclosed if any
25. List of Documents attached (pl.specify the details)

**DECLARATION**

I/we hereby declare that the particulars furnished above are correct & complete. I/we are involved/not involved / penalized in any Custom cases or convicted/ not convicted in any other offence.

Signature of the Applicant/ Mg.Director(for company)

Name:

Place:

Date:

Designation/Address