



भारतसरकार GOVERNMENT OF INDIA
वित्तमंत्रालय MINISTRY OF FINANCE
राजस्वविभाग DEPARTMENT OF REVENUE
केन्द्रीय अप्रत्यक्षकर एवं सीमाशुल्क बोर्ड
CENTRAL BOARD OF INDIRECT TAXES AND CUSTOMS
सीमाशुल्क आयुक्तका कार्यालय
OFFICE OF THE COMMISSIONER OF CUSTOMS
सीमाशुल्कगृह, विलिंग्डन आईलैंड, कोचीन
CUSTOM HOUSE, WILLINGDON ISLAND, COCHIN-682009

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आज़ादी का
अमृत महोत्सव

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Date: 10/11/2023

प्रशासनिक आदेश संख्या ADMINISTRATIVE OFFICE ORDER NO. 03/2023.

वित्तीय शक्तियों का प्रत्यायोजन DELEGATION OF FINANCIAL POWERS – संबंधी REG.

प्रशासनिक परिपत्र संख्या 02/2023 में आंशिक संसोधन के अनुसरण में, वित्तीय शक्तियों के प्रत्यायोजन नियम 1978 के नियम 13(3) के तहत अधोहस्ताक्षरी को व्यय विभाग एफ. संख्या 15/6/2008/आईएफयू-III दिनांक 15.09.2011 के साथ पढ़ा गया और राजस्व विभाग एफ. संख्या 30013/90/2006 विज्ञापन IV ए (पीटी-1) दिनांक 23.09.2011, के माध्यम से सूचित किए गए अनुसार प्रदत्त शक्तियों का प्रयोग करते हुए, मैं मौलिक नियमों और अनुपूरक नियमों/जीएफआर 2017 और वित्तीय शक्ति प्रत्यायोजन नियम, 1978 के विभिन्न प्रावधानों के पालन के अधीन विभाग के प्रमुख की निम्नलिखित शक्तियों का प्रयोग करते हुए एतद्वारा इस आयुक्तालय के अपर आयुक्त/संयुक्त आयुक्त (प्रशासन) और उप आयुक्त/सहायक आयुक्त (प्रशासन)/रासायनिक परीक्षक ग्रेड. (सीमा शुल्क प्रयोगशाला) को अनुबंध में संलग्न शक्तियों को सौंपता/प्राधिकृत करता हूँ।

In partial modification of Administrative Office Order No. 02/2023, in exercise of the powers vested with the undersigned under Rule 13(3) of the Delegation of Financial Powers Rules 1978, read with Department of Expenditure F. No. 15/6/2008/IFU-III dated 15.09.2011 and communicated vide Department of Revenue F. No. 30013/90/2006 Ad IV A (Pt-I) dated 23.09.2011, I hereby delegate/authorize the powers as appended in Annexure to the Additional Commissioner/ Joint Commissioner (Admin) and Deputy Commissioner/ Assistant Commissioner (Admin)/ Chemical Examiner Gr. I (Customs Lab.) of this Commissionerate to exercise the following powers of the Head of the Department, subject to observance of the various provisions of Fundamental Rules & Supplementary Rules/GFR 2017 and Delegation of Financial power Rules 1978.


10.11.2023

गुरकरण सिंह बैस / GURKARAN SINGH BAINS
सीमा शुल्क आयुक्त / COMMISSIONER OF CUSTOMS

प्रतिलिपि Copy To:

1. संयुक्त आयुक्त सीमा शुल्क The Joint Commissioners of Customs, Cochin.
2. पी ए ओ, सीमा शुल्क गृह, कोचिन PAO, Custom House, Cochin.
3. सहायक आयुक्त(प्रशासन), सीमा शुल्क गृह, कोचिन AC (ADMN.), Custom House, Cochin.
4. प्रशासनिक अधिकारी(डी डी ओ)/ वेबसाईट में अपलोड करने हेतु ई डी आई अनुभाग हेतु The Administrative officer (DDO)/EDI Section for uploading in the website.

ANNEXURE

Delegation of Financial Powers in Custom House, Cochin
(As per Annexure of Ministry's letter F. No. 15/ 6/2008-IFU III Dt. 15.09.2011)

<u>Sl. No.</u>	<u>Name of Expenditure/ Subject</u>	<u>Delegation of Powers</u>		<u>Remarks</u>
		<u>ADC/JC (Admn.)</u>	<u>DC/AC (Admn.) & Chemical Examiner Gr. I</u>	<u>Designation of Delegatee</u>
-1-	-2-	-4-	-5-	-6-
1	Electricity, Gas and Water Charges	Full Powers	Upto 5,00,000/- in each case.	ADC/JC (Admn.), DC/AC (Admn.)
2	Fixtures and Furniture Purchase and Repairs	Rs. 5,00,000/- per annum subject to a maximum of Rs. 2,50,000/- in each case.	Rs. 1,00,000/- per annum subject to a maximum of Rs. 50,000/- in each case.	ADC/JC (Admn.), DC/AC (Admn.)
3	Hire of Office Furniture, Electric Fans, Heaters, Coolers, Clocks and Call Bells	Rs. 50,000/- per annum.	Nil	ADC/JC (Admn.)
4	Motor Vehicles (I) Purchase (II) Maintenance, upkeep and repair of dept. Vehicle. (III) Hiring	(I) NIL (II) Rs. 50,000 in each case. (III) Full Powers for sanctioning of bills for hired vehicle.	Nil	ADC/JC (Admn.)
5	Municipal, Rates and Taxes	Full Power	Upto 1,00,000/- in each case.	ADC/JC (Admn.), DC/AC (Admn.)

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6	Postal and Telegraph Charges	Same as Head of Department (Full Powers to incur expenditure on this item subject to following the existing govt instructions. Through e-governance activities, electronic mode is to be increasingly adopted).	Upto 1,00,000/- in each case.	ADC/JC (Admn.), DC/AC (Admn.).
7	Printing and Binding	(I) Full powers in case printing is done in Govt. Press or through Directorate of Printing. (II) Rs. 1 Lakh per year through private party including cost of paper and binding following GFR provisions and Govt. Instructions on the subject.	Nil	ADC/JC (Admn.)
8	Publication	Full Powers	Nil	ADC/JC (Admn.)
9	Purchases of Stationery	Upto Rs. 10,00,000/- per annum.	Upto Rs. 5,00,000/- per annum.	ADC/JC (Admn.), DC/AC (Admn.).
10	Telephone Charges	Full Powers	Full Powers	ADC/JC (Admn.), DC/AC (Admn.).


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11	Miscellaneous Expenditure	Recurring: Rs. 10,000/- per annum in each case. Non-Recurring: Rs.20,000/- in each case.	Nil	ADC/JC (Admn.)
12	Freight and Demurrage Charges	Full powers	Nil	ADC/JC (Admn.)
13	Supply of Uniform	Full powers	Upto Rs. 3,00,000/- per annum.	ADC/JC (Admn.), DC/AC (Admn.)
14	Annual Maintenance Contract (EPABX, Franking Machine, Gestetner Machine)	Full Powers	Nil	ADC/JC (Admn.)
15	Legal Charges	Full Powers	Upto Rs. 1,00,000/- in each case.	ADC/JC (Admn.), DC/AC (Admn.)
16	Computers a) Purchase of PCs/Hardware. b) AMC of Computers (Hardwares)	a) Rs. 15,00,000/- per annum. b) Rs. 5,00,000/- per annum.	a) Rs. 10,00,000/- per annum. b) Rs. 2,00,000/- per annum.	ADC/JC (Admn.), DC/AC (Admn.)
17	Rubber Stamps	Rs. 25,000/- per annum subject to a maximum of Rs. 5,000/- in each case.	Rs. 10,000/- per annum subject to a maximum of Rs. 2,000/- in each case.	ADC/JC (Admn.), DC/AC (Admn.)


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18	All office equipment including typewriter, electronic typewriter, dedicated word processors, intercom equipments, calculators, electronic stencil, cutter, Dictaphones, type recorders, photocopier, copying machine, framing machine, filling and indexing system etc.	Full Powers	Upto Rs. 1,00,000/- in each case.	ADC/JC (Admn.), DC/AC (Admn.).
19	Other items Of Contingent Expenditure	Recurring: Rs.1,00,000/- per annum in each case. Non-Recurring: Rs.1,00,000/- in each case.	Recurring: Rs.50,000/- per annum in each case. Non-Recurring: Rs. 50,000/- in each case.	ADC/JC (Admn.), DC/AC (Admn.).
20	Customs Chemical Laboratory	Nil	Chemical Examiner Gr. I Rs. 25,000/- in each case.	Chemical Examiner Gr. I
21	Medical	Upto 2,00,000/- in each case.	Upto 1,00,000/- in each case.	ADC/JC (Admn.), DC/AC (Admn.).
22	TA/TTA	Upto 2,50,000/- in each case.	Upto 1,00,000/- in each case.	ADC/JC (Admn.), DC/AC (Admn.).

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10.11.2023