



भारतसरकार GOVERNMENT OF INDIA
वित्तमंत्रालय MINISTRY OF FINANCE
राजस्वविभाग DEPARTMENT OF REVENUE
केन्द्रीयअप्रत्यक्षकर एवं सीमाशुल्कबोर्ड
CENTRAL BOARD OF INDIRECT TAXES AND CUSTOMS
सीमाशुल्क आयुक्तका कार्यालय
OFFICE OF THE COMMISSIONER OF CUSTOMS
सीमाशुल्कगृह, विलिंगडनआईलैंड, कोचीन
CUSTOM HOUSE, WILLINGDON ISLAND, COCHIN-682009

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आज़ादी का
अमृत महोत्सव

Website: www.cochincustoms.gov.in

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F. No. S44/46/07- ADMN. CUS. PT. I

Control Room: 0484-2666422

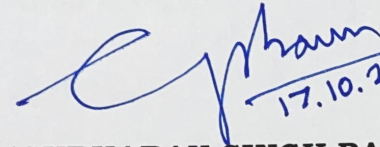
Fax: 0484-2668468

DATE: 17.10.2023

ADMINISTRATIVE OFFICE ORDER NO. 02/2023.

DELEGATION OF FINANCIAL POWERS - REG.

In exercise of the powers vested with the undersigned under Rule 13(3) of the Delegation of Financial Powers Rules 1978, read with Department of Expenditure F. No. 15/6/2008/IFU-III dated 15.09.2011 and communicated vide Department of Revenue F. No. 30013/90/2006 Ad IV A (Pt-I) dated 23.09.2011, I hereby delegate/authorize the powers as appended in Annexure to the Additional Commissioner/ Joint Commissioner (Admin) and Deputy Commissioner/ Assistant Commissioner (Admin)/ Chemical Examiner Gr. I (Customs Lab.) of this Commissionerate to exercise the following powers of the Head of the Department, subject to observance of the various provisions of Fundamental Rules & Supplementary Rules/GFR 2017 and Delegation of Financial power Rules 1978.


17.10.2023

**(GURKARAN SINGH BAINS)
COMMISSIONER OF CUSTOMS**

Copy To:

1. The Joint Commissioners of Customs, Cochin.
2. PAO, Custom House, Cochin.
3. AC (ADMN.), Custom House, Cochin.
4. The Administrative officer (DDO)/EDI Section for uploading in the website.

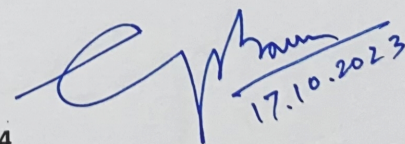
ANNEXURE

Delegation of Financial Powers in Custom House, Cochin
(As per Annexure of Ministry's letter F. No. 15/ 6/2008-IFU III Dt. 15.09.2011)

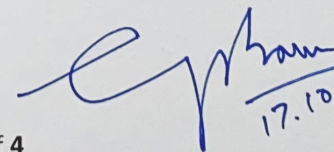
<u>Sl. No.</u>	<u>Name of Expenditure/ Subject</u>	<u>Delegation of Powers</u>		<u>Remarks</u>
		<u>ADC/JC (Admn.)</u>	<u>DC/AC (Admn.) & Chemical Examiner Gr. I</u>	<u>Designation of Delegatee</u>
-1-	-2-	-4-	-5-	-6-
1	Electricity, Gas and Water Charges	Full Powers	Full Powers	ADC/JC (Admn.), DC/AC (Admn.)
2	Fixtures and Furniture Purchase and Repairs	Rs. 5,00,000/- per annum subject to a maximum of Rs. 1,00,000/ - in each case.	Rs. 1,00,000/ - per annum subject to a maximum of Rs. 50,000/ - in each case.	ADC/JC (Admn.), DC/AC (Admn.)
3	Hire of Office Furniture, Electric Fans, Heaters, Coolers, Clocks and Call Bells	Rs. 50,000/- per annum.	Nil	ADC/JC (Admn.)
4	Motor Vehicles (I) Purchase (II) Maintenance, upkeep and repair of dept. Vehicle. (III) Hiring	(I) NIL (II) Rs. 50,000 in each case. (III) Full Powers for sanctioning of bills for hired vehicle.	Nil	ADC/JC (Admn.)
5	Municipal, Rates and Taxes	Full Power	Nil	ADC/JC (Admn.)

[Signature]
17.10.2023

6	Postal and Telegraph Charges	Same as Head of Department (Full Powers to incur expenditure on this item subject to following the existing govt instructions. Through e-governance activities, electronic mode is to be increasingly adopted).	Nil	ADC/JC (Admn.)
7	Printing and Binding	(I) Full powers in case printing is done in Govt. Press or through Directorate of Printing. (II) Rs. 1 Lakh per year through private party including cost of paper and binding following GFR provisions and Govt. Instructions on the subject.	Nil	ADC/JC (Admn.)
8	Publication	Full Powers	Nil	ADC/JC (Admn.)
9	Purchases of Stationery	Rs. 2,00,000/- per annum subject to a maximum of Rs. 50,000/ - in each case.	Rs. 25,000/- per annum subject to a maximum of Rs. 5,000/ - in each case.	ADC/JC (Admn.), DC/AC (Admn.).
10	Telephone Charges	Full Powers	Full Powers	ADC/JC (Admn.), DC/AC (Admn.).

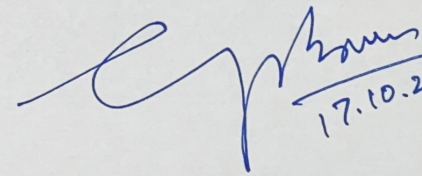

17.10.2023

11	Miscellaneous Expenditure	Recurring: Rs. 10,000/- per annum in each case. Non-Recurring: Rs.20,000/- per annum in each case.	Nil	ADC/JC (Admn.)
12	Freight and Demurrage Charges	Full powers	Nil	ADC/JC (Admn.)
13	Supply of Uniform	Full powers	Full powers	ADC/JC (Admn.), DC/AC (Admn.).
14	Annual Maintenance Contract (EPABX, Franking Machine, Gestetner Machine)	Full Powers	Nil	ADC/JC (Admn.)
15	Legal Charges	Full Powers	Nil	ADC/JC (Admn.)
16	Computers a) Purchase of PCs/Hardware. b) AMC of Computers (Hardwares)	a) Rs. 5,00,000/- per annum subject to a maximum of Rs. 1,00,000/ - in each case. b) Rs. 50,000/- in each case.	Nil	ADC/JC (Admn.)
17	Rubber Stamps	Rs. 25,000/- per annum subject to a maximum of Rs. 5,000/ - in each case.	Rs. 10,000/- per annum subject to a maximum of Rs. 2,000/ - in each case.	ADC/JC (Admn.), DC/AC (Admn.).



17.10.2023

18	All office equipment including typewriter, electronic typewriter, dedicated word processors, intercom equipments, calculators, electronic stencil, cutter, Dictaphones, type recorders, photocopier, copying machine, framing machine, filling and indexing system etc.	Upto Rs. 5,00,000/- per annum subject to a maximum of Rs. 2,00,000/- in each case.	Upto Rs. 1,00,000/- per annum subject to a maximum of Rs. 50,000/- in each case.	ADC/JC (Admn.), DC/AC (Admn.).
19	Other items Of Contingent Expenditure	Recurring: Rs.50,000/- per annum in each case. Non-Recurring: Rs.1,00,000/- per annum in each case.	Nil	ADC/JC (Admn.)
20	Customs Chemical Laboratory	Nil	Chemical Examiner Gr. I Rs. 25,000/- in each case.	Chemical Examiner Gr. I


17.10.2023