



भारत सरकार GOVERNMENT OF INDIA
वित्त मंत्रालय MINISTRY OF FINANCE
राजस्व विभाग DEPARTMENT OF REVENUE
केन्द्रीय अप्रत्यक्ष कर और सीमा शुल्क बोर्ड

CENTRAL BOARD OF INDIRECT TAXES AND CUSTOMS



सीमा शुल्क आयुक्त का कार्यालय
OFFICE OF THE COMMISSIONER OF CUSTOMS

सीमा शुल्क गृह, विल्लिंगटन आईलैंड, कोच्चिन
CUSTOM HOUSE, WILLINGDON ISLAND, COCHIN-682009

Sevottam Compliant



An IS 15700 certified Custom House

Website: www.cochincustoms.gov.in

Control Room: 0484-2666422

E-mail: commr@cochincustoms.gov.in

Fax: 0484-2668468

Ph: 0484-2666861-64/774/776

F. No. S-10/41/17-18/LabCus Pt-II

दिनांक Dated 20/12/2019

निविदा सूचना TENDER NOTICE

"Tender for Supply of Desktop Computer for Custom House Laboratory, Kochi"

सीमाशुल्क आयुक्त, सीमाशुल्क गृह, विल्लिंगटन आईलैंड, कोचीन- 682009 की ओर से रसायन परीक्षक ग्रेड-I, अनुलग्नक-IV में सूचीबद्ध Desk Top Computer की आपूर्ति के लिए आपूर्ति में लगे प्रतिष्ठित विक्रेता / आपूर्तिकर्ताओं से नीचे दिए गए निविदा अनुसूची के अनुसार संलग्न नियमों और शर्तों पर मोहरबंद निविदाएं (ओपन सिंगल बिड सिस्टम) आमंत्रित किये जाते हैं।

On behalf of Commissioner of Customs, Custom House, Willington Island, Kochi – 682009, Chemical Examiner, Gr-I invites Sealed Tenders (Open Single Bid System) from reputed parties/suppliers, for the supply of Computer of specifications as mentioned in Annexure –IV, subject to the terms and conditions appended as per Tender Schedule mentioned below.

निविदा हेतु समयसीमा / TIME SCHEDULE FOR TENDER

क्र.सं. Sl.No	विशिष्टियाँ Particulars	दिनांक Date
1	निविदा प्रकाशन की तिथि Tender publish date	30/12/2019
2	निविदा प्रारम्भ की तिथि Bid submission starts	31/12/2019
3	निविदा प्रस्तुति की अंतिम तिथि Bid submission ends	20/01/2020
4	निविदा खोलने की तिथि Tender opening date	20/01/2020

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आवश्यकता Requirement:-

अनुलग्नक-IVमें सूचीबद्ध items की आपूर्ति
Supply of the item as mentioned in the Annexure –IV

निविदा शुल्क (गैर वापसीयोग्य): - Nil

Tender Fee (Non Refundable) :- Nil

इच्छुक आपूर्तिकर्ता आधिकारिक वेबसाइट www.cbec.gov.in और www.cochincustoms.gov.in से निविदा दस्तावेज डाउनलोड कर सकते हैं। सभी मामलों में हर तरह से पूर्ण बोलियाँ, "रसायन परीक्षक, ग्रेड- I, सीमाशुल्क आयुक्त का कार्यालय , सीमाशुल्क गृह प्रयोगशाला, विल्लिंगटन आईलैण्ड, कोचीन- 9"को उपरोक्त उल्लिखित निविदा समयसीमा के अनुसार प्रस्तुत की जानी चाहिए।

Interested suppliers may download the tender documents from the official website www.cbec.gov.in and www.cochincustoms.gov.in. The bids, complete in all respects should be submitted to "The Chemical Examiner,Gr-I, O/o The Commissioner of Customs, Customs House Laboratory, W.Island, Kochi-9" as per the tender schedule mentioned above.

अनुलग्नक- I में उल्लिखित नियम और शर्तें अंतिम अनुबंध का एक हिस्सा होंगी।

The terms and conditions mentioned in **Annexure-I** shall form a part of the final contract.

इस निविदा सूचना के संबंध में किसी भी स्पष्टीकरण / सहायता के लिए, बोलीदाता श्री भुवन राम, रसायनपरीक्षक, ग्रेड-I, सीमाशुल्कगृह, कोच्चि-9 से 0484-2666479/ या chemicallaboratorycustoms@gmail.com पर संपर्क कर सकते हैं।

For any clarification/help regarding this Tender Notice, bidders may contact Shri Bhuwan Ram, Chemical Examiner,Gr-I, Custom House, Kochi-9 on 0484-2666479/ or. chemicallaboratorycustoms@gmail.com

संलग्नक Enclosures:

- अनुलग्नक –I (नियम व शर्तें)Annexure - I (Terms and conditions).
- अनुलग्नक –II (निविदा प्रदान करने की आवश्यकता)Annexure - II (Requirements for awarding Tender)
- अनुलग्नक –III (निविदा स्वीकृति पत्र)Annexure - III (Tender Acceptance Letter)
- अनुलग्नक –IV (आपूर्ति की जाने वाले उपकरणों की सूची)
- Annexure –IV (List of item to be supplied)



(भुवन राम BHUWAN RAM)

रसायन परीक्षक, ग्रेड-I Chemical Examiner, Gr-I

अनुलग्नक Annexure-I

नियम व शर्तें TERMS & CONDITIONS

1. The tenderer shall be authorised dealer or bonafied supplier as on date
2. In case of supplier, he must possess an experience of three years of supplying computers. In case of authorised dealer, he must be a dealer of the said company/brand for at least one year. If the tenderer is not a manufacturer , authorization letter from the manufacturer should be submitted along with the tender
3. Tenderer should have completed at least three (03) similar type of supply or order satisfactorily with state/central government organisation or under taking (List of such orders should be enclosed).
The bidder should be free from all encumbrances and there shall not be any vigilance case/CBI case/Court Case pending against him and also should not be black listed by any Govt./Semi. Govt./Private institution .
4. The vender must have a valid PAN No. and a valid Bank Account in any of the Nationalised Banks/Scheduled Banks (In case of Ltd./Pt. Ltd/Partnership Firm, the PAN and Account shall be in the name of the Firm/Company and in case of Individual Ownership, the PAN and Account may be in the name of Owner).
5. The supplier/tenderer must have a service center in Kerala for providing immediate service support or must ensure immediate service in case they have no service centre in Kerala.
6. The tenders shall be submitted "The Chemical Examiner, Gr-I, O/o The Commissioner of Customs, Customs House Laboratory, W. Island, Kochi-9", along with all the tender documents and the Tender Acceptance Letter duly signed in all the pages. The requirements for awarding tender are mentioned in Annexure-III. All the pages of the bid must be sequentially numbered and signed. Over writing, if any, has to be duly initialled by the bidder or his authorised signatory . In case of non-submission of copies of documents specified, such bids shall be summarily rejected. The offers submitted through any means other than in the tender document shall not be considered. No correspondence will be entertained in this matter. Bids without Earnest Money Deposit (EMD) or EMD exemption proof shall not be considered for Technical Evaluation and shall be rejected there itself (see para 6 of this notice).
7. **Tender Fee (Non Refundable) :- Nil**
8. **Earnest Money Deposit (EMD)/Bid Security** : Rs. 5,000/- (Rupees Five Thousand Only) shall required to be furnished by way of DD/Banker's Cheque issued by Nationalized/Scheduled Bank only in favour of "The Commissioner of Customs, Customs House Cochin" payable at Cochin. The Micro and Small Enterprises (MSEs) as defined in MSE Procurement Policy issued by Department of Micro, Small and Medium Enterprises or Start-ups as recognized by the Department of Industrial Policy and promotion (DIPP) are exempted from furnishing EMD. The hard copy of DD/Banker's Cheque in original OR for claiming exemption from EMD, hard copy of self attested MoMSME certificate registered for manpower services, OR hard copy of self attested proof of being a start-up registered with DIPP should be attached with the tender document. Failing which the bidder will be treated as disqualified.
Final decision in this regard would be taken by Customs Laboratory, Cochin. The bidders should ensure that the document (EMD payment proof or exemption claim proof) should enclosed with the tender.



9. In the event of any of the above-mentioned date being subsequently declared as a holiday/closed day for this office, the tenders will be opened on the next working day at the scheduled time without any further notice.

10. Interested suppliers may download the tender from the official website www.cbec.gov.in and www.cochincustoms.gov.in. The bids, complete in all respects should be submitted to "The Chemical Examiner, Gr-I, O/o The Commissioner of Customs, Customs House Laboratory, W.Island, Kochi-9" as per the tender schedule mentioned above.

11. The terms and conditions mentioned in above shall form a part of the final contract.

12. For any clarification regarding this Tender Notice, bidders may contact Shri Bhuwan Ram, Chemical Examiner, Gr-I, Custom House, Kochi-9 on 0484-2666479/or chemicallaboratorycustoms@gmail.com.

13. The amounts quoted should be applicable for the period 30.12.2019 to 31.03.2020 and no request for enhancement will be entertained.

14. Payment to the supplier will be made through NEFT/RTGS mode of payment on presentation of the bill. TDS/TCS will be deducted at source as per the provisions of Income Tax Act/GST Act wherever applicable.

15. Any damages in goods during the supply, shall be the whole responsibility of the supplier

16. EMD of the successful bidder shall be returned after supply of goods in good conditions. EMDs of the unsuccessful bidders shall be returned after the expiry of bid validity period.

17. Any dispute arising out of the contract will be subjected to the Indian law and jurisdiction of the courts located in Ernakulum only.

18. Notwithstanding anything contained herein, this office reserves the right to cancel the tender procedure without giving any notice or reasons whatsoever.



अनुलग्नक Annexure-II

Requirements for awarding Tender for supply of Desk Top Computer

- 1 Particulars of DD/Banker's Cheque submitted as Bid Security (Earnest Money Deposit)*
- 2 Name of the Firm/Company (in Block letters)*
- 3 Name of the Authorized Signatory and Contact No.*
- 4 Contact e-mail id for this tender*
- 5 Year of incorporation/establishment of the firm/company*
- 6 Full postal address (Head Office) with telephone no/fax and e-mail id*
- 7 Name of the proprietor/partner(s)/director(s) with contact Nos. and address*
- 8 Permanent Account Number (PAN) (Please attach self attested photocopy)*
- 9 GST registration number (Please attach self attested photocopy of registration certificate)*
- 10 Copy of GST returns for past one year (please attach photocopy)*
- 11 Income Tax Return details for the last two years (please attach photocopy), if applicable
- 12 registered address of the office of the firm/company with telephone no/fax and e-mail id* (please attach photocopies of necessary documents)*

Note 1: Requirements marked with * are mandatory. Incomplete technical bids shall be rejected.

Note 2: All the fields above, are to be typed. Handwritten Technical Bid shall be rejected summarily.

Note 3: Dimensions of this annexure can be adjusted as per the requirement without tampering with the filled-in contents.

Declaration: I hereby certify that the information furnished above is true and correct to the best of my/our knowledge. I undersign that in case any deviation is found in the above statement at any stage, I/We will be blacklisted and will not have any dealing with the Department in future.

Signature of Authorised Signatory with date

Name of the firm

Seal

अनुलग्नक Annexure - III
(निविदा स्वीकृति पत्र)
(TENDER ACCEPTANCE LETTER)

सेवा में To,
सीमाशुल्क आयुक्त Commissioner of Customs,
सीमाशुल्क गृह, विल्लिंगटन आईलैण्ड, Customs House, Willingdon Island,
कोचीन Cochin – 682009.
महोदय Sir,

Subject: Acceptance of Terms & Conditions of Tender Notice for supply of Desk Top
Computer in Chemical Laboratory.

Tender Reference No: F. No. S10/41/2019 Lab Cusdated 23/12/2019.

"Tender Notice for supply of Desk Top Computer in Chemical Laboratory" for Custom
House Laboratory, Kochi for the year 2019-20"

1. I/ We have downloaded / obtained the Quotation document(s) for the above mentioned Quotation from the website(s) namely www.cochincustoms.gov.in as per your advertisement.
2. I/We hereby certify that, I/We have read the entire terms and conditions of the tender documents and all other annexures, which form part of the tender document and signed on all the pages of the terms & conditions. I/We shall abide by the terms / conditions / clauses contained therein.
3. I/We hereby unconditionally accept the tender conditions of above mentioned tender document(s) including corrigendum(s) (if any) in its totality / entirety.
4. I/We do hereby declare that we have not been blacklisted/ debarred by any Govt. Department/Public sector undertaking.
5. I / We certify that all information furnished by me/ us/ our firm is true & correct and, in the event, that the information is found to be incorrect/untrue or found violated, then your department shall without giving any notice or reason thereof, shall summarily reject the Bid, without prejudice to any other rights or remedy.

Yours sincerely

Name & Signature with stamp
of Legal owner/Power of Attorney holder/Authorized Signatory

अनुलग्नक -IV
Annexure -IV

Specifications required for Desk Top Computer

- **Windows 10 Pro (64 bit)**
- **RAM :- 8 GB**
- **ROM :- 1 TB**
- **Processor :- i5 8th Gen**
- **USB 3.0 port**
- **Wireless key Board**
- **LED Monitor – 32 inch**
- **MS Office 2016 Original**

A handwritten signature in black ink, appearing to be 'Shammi', is written over a horizontal line.